

No.5/1/FICC/2010-Admn.
Government of India
Ministry of Chemicals & Fertilizers
Department of Fertilizers
Office of Fertilizer Industry Coordination Committee
8th Floor, Sewa Bhawan, R.K. Puram, New Delhi.

Dated 02nd Sept., 2011

Office Memorandum

Subject: Filling up of the posts of Joint Director (Technical) and Dy. Director (Tech) in the Office of Fertilizer Industry Coordination Committee, Department of Fertilizers, Ministry of Chemicals & Fertilizers, on transfer on deputation (including short-term contract)/ transfer basis failing which by direct recruitment.

It is proposed to fill up the posts of Joint Director (Technical) and Dy. Director (Tech) in the Office of Fertilizer Industry Coordination Committee (FICC), Department of Fertilizers, Ministry of Chemicals & Fertilizers on transfer on deputation (including short-term contract)/ transfer basis failing which by direct recruitment.

1. Eligibility conditions, scale of pay, essential qualifications etc. attached to the post of Joint Director (Tech) are as under :-

I	Name of the Post	Joint Director (Technical)
II	Scale of Pay	Pre-revised scale Rs.12,000-16,500/- (Revised PB-3, Grade Pay Rs.7600)
III	<u>Eligibility Conditions:</u>	Officers under the Central/State Governments/ Public Undertakings/Semi Government / Autonomous or Statutory Organization: (a) (i) Holding analogous posts; or (ii) with five years' service in the posts in the scale of Rs.10,000-15,200/-(Revised PB-3, Grade Pay Rs.6600) or equivalent; and (b) Possessing the educational qualifications, experience etc. laid down for direct recruits as mentioned in column (IV) below. (Period of deputation/contract shall not ordinarily exceed 4 years.
IV	<u>Educational Qualifications and Experience :</u>	<u>ESSENTIAL</u> (i) Master's Degree in Chemistry or Degree in Chemical Engineering/Technology from a recognized University/Institution or equivalent. (II) Ten year's professional experience connected with project planning, process evaluation and development in a Chemical Industry or in dealing with planning development /Production problems of Chemical Industry, out of which at least five years' experience in the fertilizers field.

		DESIRABLE (i) Doctorate Degree in Chemistry or Master's Degree in Chemical Engineering/Technology from a recognized University. (ii) Practical experience in production of fertilizers.
V	Age	Not exceeding 50 years (relaxable upto 5 years for Government servant) from the closing date of receipt of applications.
VI	Period of Deputation	Period of deputation /contract shall not ordinarily exceed four years.
VII	Method of Recruitment	By transfer on deputation (including short term contract)/ transfer failing which by direct recruitment.
VIII	Period of Probation	Two years.

Note : I Qualifications are relaxable at the discretion of the Union Public Service Commission in case of candidates otherwise well qualified.

Note: II The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes if at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

2. Eligibility conditions, scale of pay, essential qualifications etc. attached to the post Dy. Director (Tech) are as under :-

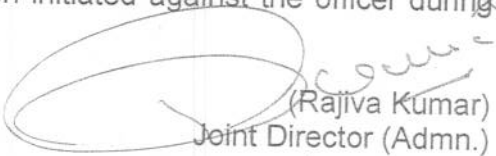
I	Scale of Pay	Rs. 10000-15200/- (Pre-revised) (Revised PB-2) Grade Pay Rs.6600/-
II	<u>Eligibility Conditions:</u>	Officers of the Central/State Governments./Union Territories/Public Sector Undertakings/ Universities/Recognized Research Institutions/Semi-Govt./Autonomous Statutory Organizations: (a) (i) Holding analogous posts on regular basis in the parent cadre/Department; or (ii) with five years service in the grade rendered after appointment thereto on regular basis in the scale of Pre-revised Rs.8000-13500/- (Revised PB-2, Grade Pay Rs.5400) or equivalent in the parent cadre or Department. (b) Possessing the educational qualification and experience as mentioned in column (III) b
III	<u>Educational Qualifications and Experience :</u>	ESSENTIAL (i) Master's Degree in Chemistry or Degree in Chemical Engineering/Technology from a recognized University/Institution or equivalent.

		(ii) Five year's experience in Project Planning, Evaluation and Development of a Chemical Industry, out of which at least three years' experience should be in fertilizer field.
		DESIRABLE Doctorate Degree in Chemistry or Master's Degree in Chemical Engineering/Technology from a recognized University or equivalent.
IV	Age	Not exceeding 40 years for Direct Recruits. (Relaxable for Government servant upto 5 years). Maximum age limit for appointment by deputation (including short-term contract)/ absorption shall be not exceeding 56 years as on the closing date of receipt of applications.
V	Period of Deputation	Period of deputation /contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization / Department of the Central Government shall ordinarily not exceed three years.
VI	Method of Recruitment	Deputation (including short term contract)/ absorption failing which by direct recruitment.
vii	Period of probation, if any	One year for direct recruits.

It is requested that application (in duplicate) for **above mentioned posts** in the proforma enclosed along with the complete and up-to-date Annual Confidential Reports of the officers who could be spared in the event of their selection, may be sent to this office through proper channel latest by 26th September 2011. Applications received after the 26th September 2011 or without complete Annual Confidential Reports or otherwise found incomplete, will not be considered. While forward the application. It may also be verified and certified that no vigilance or disciplinary proceedings are pending or being contemplated against the officer.

The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

While forwarding the applications through proper channel, it may also be certified that no major/minor penalty proceedings have been initiated against the officer during the last 10 years.


(Rajiva Kumar)
Joint Director (Admn.)

Copy to:

- 1 All Ministries/Departments of Govt. of India With the request that the vacancy may be circulated in all Attached/Subordinate
- 2 All Chief Secretaries of State Govts./Union Territories. Offices, Public Sector Undertakings, Semi Government/ Autonomous and Statutory organization under their control.
3. The UPSC, Dholpur House, Shahjahan Road, New Delhi.

-
4. Planning Commission/Election Commission, New Delhi.
 5. Chiefs of all Public Sector Undertakings in the Fertilizer Sector (by Name)
 6. Department of Public Enterprises, New Delhi for circulation amongst all PSUs etc,
 7. Editor, Employment News, Govt.. of India, East Block, Level-7, R.K. Puram, New Delhi.
 8. DAVP, Ministry of Information & Broadcasting, Soचना Bhawan, Phase-IV, CGO Complex, Lodhi Road New Delhi... with the request to advertise the post in the Employment News under intimation to this office.
 9. Office of Comptroller & Auditor General of India, Bahadurshah Zafar Marg, New Delhi
 10. ✓ NIC, Department of Fertilizers, Shastri Bhawan, New Delhi – with the request to upload the above in official website

**BIO DATA PROFORMA FOR THE POSTS OF JOINT DIRECTOR (TECH)/ DY.
DIRECTOR (TECH)**
(Please tick the post for which applying)

	Name & address in Block letters.		
	Date of Birth (in Christian era)_		
	Date of retirement under Central/State Govt. Rules.		
	Educational Qualifications.		
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		

		Qualifications/Experience required	Qualifications/Experience possessed by the Officer
Essential	1		
	2		
Desirable	1		
	2		

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties.

8.	Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent.	
9.	In case the present employment is held on deputation/contract basis, please state	
a)	The date of initial appointment	
b)	Period of appointment on deputation/contract.	
c)	Name of the present office/organization to which you belong.	
10.	Additional details about present employment. Please state whether working under	
a)	Central Government	
b)	State Government	
c)	Autonomous Organizations.	
d)	Government Undertakings	
e)	Universities.	
11.	Are you in Revised scale of pay ? If yes, give the date from which revision took place also indicate the pre-revised scale.	
12.	Total emoluments per month now drawn.	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	
14.	Whether belongs to SC/ST	
15.	Remarks	
16	Whether opting for appointment on	Transfer on (including short-term contract)/Transfer.

Date

Countersigned
(Employer)

Signature of the Candidate.

Address