

No. 45/2/FICC/12-Admin.  
Government of India  
Department of Fertilizers  
Fertilizer Industry Coordination Committee  
8th Floor, Sewa Bhawan, R.K. Puram, New Delhi-66

Dated : 28/9/2012

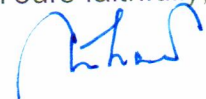
Subject: **Quotation for hiring of a Taxi**

Sir,

This office proposes to hire one taxi for official use on monthly basis for a period of six months initially, The requirement of the taxi is from small segment, e.g. Tata Indica /Maruti Alto etc. with AC.

2. The vehicle will normally be required by this office from 0930 hrs to 1730 hrs. The vehicle should not be more than 03 years old. The daily meter reading will start and end at Sewa Bhawan, R.K. Puram.
3. The interested parties are requested to quote their rates in the enclosed proforma.
4. The duly signed quotations may be furnished to this office latest by closing hours of 12<sup>th</sup> October, 2012.

Yours faithfully,



(H.C. Bhanot)  
Joint Director (A&I)

PROFORMA FOR HIRING OF ONE VEHICLE  
ON MONTHLY BASIS BY THE OFFICE OF ED, FICC

1. Name of the Firm/Company :
  2. Make & Model of the Vehicle :
  3. Year of manufacture :
  4. Quotation for hiring of vehicle :
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- (a) Monthly charges for 80 Kms and 8 hours per day : Rs.....
  - (b) Charges for Extra Kms : Rs.....
  - (c) Charges for extra hours : Rs.....
  - (d) Service Tax : Rs.....

Signature of the owner