

**A-42011/01/2016-HR-II**

Government of India  
Ministry of Chemicals & Fertilizers  
Department of Fertilizers

Shastri Bhawan, New Delhi – 110001

Date – 11<sup>th</sup> August, 2016

**OFFICE MEMORANDUM**

**Subject** – Recruitment Rules for the post of Sr. Assistant Director of Accounts- Reg

The Department is in process of amending Recruitment Rules for the post of for the post of Sr. Assistant Director of Accounts. Department is uploading Draft prepared for the aforesaid post on its website. All stakeholders are advised to give comments/suggestions, if any, in respect of the same within 30 days from the date of issue.



**(P B Sahu)**

Under Secretary to Government of India

Tel: 23387492

Encl : DFA of RR

(TO BE PUBLISHED IN THE GAZETTE OF INDIA IN PART-II, SECTION-3, SUB-SECTION (i))

Government of India  
Ministry of Chemicals & Fertilizers  
(Department of Fertilizers)

Shastri Bhawan, New Delhi  
Dated .....2016

**Notification**

GSR..... In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Chemicals and Fertilizers (Department of Fertilizer) Sr. Assistant Director (Accounts) Recruitment Rules, 1981 the President hereby makes the following rules regulating the method of recruitment to the post of Sr. Assistant Director (Accounts) in the Ministry of Chemicals & Fertilizers (Department of Fertilizers), namely:-

1. Short title and commencement – (1) These rules may be called the Ministry of Chemicals and Fertilizers (Department of Fertilizers) Sr. Assistant Director (Accounts) Recruitment Rules, 2016  
(2). They shall come into force on the date of their publication in the official Gazette.
2. Number of post, its classification, pay band and grade pay or pay scale. - The number of the said post, its classification and the pay band and grade pay or pay scale attached thereto shall be as specified in column (2) to (4) of the Schedule Annexed to these rules.
3. Method of recruitment, age limit, qualification etc. - The method of recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in the columns (5) to (14) of the said Schedule.

4. Disqualification. - No person,-

- (a) Who has entered into or contracted a marriage with a person having a spouse living; or
  - (b) Who, having a spouse living, has entered into or contracted a marriage with any person,
- Shall be eligible for appointment to the said post:


Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from operation of these rules.

5. Power to relax. - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order, for the reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Savings - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

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### SCHEDULE

Name of post	Number of posts	Classification	Pay Band & Grade Pay/Pay Scale
(1)	(2)	(3)	(4)
Senior Assistant Director of Accounts	01(2016) 	General Central Services Group 'A', Gazetted, Non- Ministerial	Pay Band - 3 Rs. 15600-39100/- Plus Grade Pay of Rs. 5400/-.

Whether selection – cum-seniority, or Selection by merit or post or non-selection post.	Age limit for direct recruits
(5)	(6)
Selection	Not Applicable

Educational and other qualification required for direct recruits.	Whether age and education qualification prescribed for direct recruits will apply in the case of promotes.
(7)	(8)
Not Applicable	Not Applicable.

Period of Probation, if any	Method of Recruitment whether by Direct Recruitment or by promotion or by deputation/transfer and percentage of vacancies to be filled by various methods.
(9)	(10)
Two Years	Promotion by seniority



<p>In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made.</p>	<p>If a Departmental Promotion Committee exists, what is its composition?</p>
<p>(11)</p>	<p>(12)</p>
<p>Promotion of Assistant Director of Accounts with 3 years' service in the grade rendered after appointment thereto on a regular basis.</p> <p>Desirable : Having undergone training in Cash and Accounts/Audit with 3 years 'service</p>	<p><b>Group 'A' D.P.C (for considering promotion).</b></p> <p>1-Chairman/member , Union public service commission –Chairman</p> <p>2-Joint Secretary (Admn)-Member</p> <p>3-Deputy Secretary ( Fertiliser )-Member</p> <p>4-Deputy Secretary ( Administration ) –Member</p> <p>5-Director of Accounts ( Fertiliser ) –Member</p> <p><b>Group 'A' D.P.C ( for considering confirmation )</b></p> <p>1.Joint Secretary ( Administration ) –Chairman</p> <p>2.Deputy Secretary ( fertiliser ) –Member</p> <p>3.Deputy Secretary ( Administration ) –Member</p> <p>4.Dircctor of Accounts ( Fertiliser )- Member</p> <p>Note:-The proceedings of the D.P.C relating to confirmation shall be sent to the commission for approval, If, however, these are not approved be the commission, a fresh meeting of the D.P.C to be presided over by the chairman or a member of the U.P.S.C shall be hold.</p>

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<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment.</p>
<p>(13)</p>

Consultation with Union public service commission necessary while making promotion, selecting an officer for appointment on deputation and amending/relaxing any of the provisions of these rules.

[F.No. A-42011/01/2016-HR-II

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The Manager  
Government of India Press,  
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To,

- (i) Secretary, UPSC, Dholpur House, Shahjahan Road, New Delhi w.r.t. UPSC's Letter No. ....dated.....
- (ii) Ministry of Law & Justice, Legislative Department, Shastri Bhwan, New Delhi w.r.t. ....dated.....
- (iii) Department of Personnel & Training (Smt. Smita Kumar, Dir. (E-I), North Block, New Delhi w.e.t. I.D. Note No. ....dated .....).
- (iv) Sr. Assistant Director (Accounts)
- (v) Recruitment Rules Folder.
- (vi) Notification Folder.