

No. 34011/06/2019 - Gen.
Government of India
Ministry of Chemicals & Fertilizers
Department of Fertilizers

Room No -205, D Wing, Shastri Bhawan
New Delhi- 110001
Dated the 5th Nov, 2020

- To,
1. All Ministry/Department to the Government of India
 2. Display for Notice Board

Tender Notice

Subject: - Auction notice for disposal of obsolete/Unserviceable Furniture articles/Air-conditioners/Office equipment/Scrap and other items etc.

Sealed tenders are invited for disposal of obsolete/Unserviceable furniture/Air conditioners/Office equipment/Scrap and other items etc. **On "as is where is basis"**

2. The above items are located in the premises of Shastri Bhawan, in Room no 205 - D wing, New Delhi - 110001, Detail of Contact Person for inspection and tender accepting authority are as under:

Date & Time for Inspection of items	Working day between (06.11.2020 to 18.11.2020) during 2:00 PM to 4:00 Pm
Contact Person	Sh. Tilak Raj, Under Secretary, Room No - 205 - D wing, Shastri Bhawan, New Delhi - 110001, Ph. 23387492
Tender from available at	www.dof.nic.in
Date & Time and Place for receipt of tenders	In the Tender Box kept at the RTI Cum Facilitation Center, Garage No. 12, Ground Floor, Shastri Bhawan during office up to 12:15 PM on or before 19.11.2020
Date & Time of Opening of Tender	19.11.2020 at 3:30 PM

3. An EMD of Rs. 1000/- (Rupees One Thousand Only) should be deposited with the tender in the form of an Account Payee Bank Draft/Pay order from any nationalized bank in favour of "Pay & Account Officers, Department of Fertilizers, and payable at New Delhi".

4. **General Terms & Condition:-**

1. Bidders may inspect the items on the stipulate dates and time.
2. The items shall be sold to the highest bidder. The bids are invited for the lot (i.e. all the items contained in the list of absolute/Unserviceable furniture/Air- Condition/office equipment/Scarp and other items as detailed in Annexure "A") as a whole, and no bid would be accepted for any part of the same.
3. List of the items are given at Annexure "A"
4. The earnest money deposit (EMD) of successful bidder shall be adjusted from the total payment.
5. The successful bidder has to make full balance payment after due adjustment of EMD in the form of Demand Draft in favour of Pay & Account Officers, Department of Fertilizers, Payable at New Delhi" within three days after confirmation, failing which the offer will be cancelled and the EMD shall stand forfeited. The EMD of unsuccessful bidders shall be returned within one Month after the acceptance of auction bid, without any interest.
6. The Successful bidder will be required to lift all the items from the disposal site within three days after the payment of the balance amount. On failure to do so this office shall have the right to forfeit the entire amount of the bidder. On their own cost, the successful bidder will also be required to make his own arrangement of transportation, labour etc. for lifting the auctioned items.
7. No items once disposed to the successful bidder shall be taken back by this Department on any condition whatsoever.
8. Quotation letter in the sealed envelope super subscribed (TENDER FOR DISPOSAL OF OBSOLETE/UNSERVICEABLE FURNITURE/ AIR CONDITION/OFFICE EQUIPMENT/SCARP AND OTHER ITMES") should be address to **Sh. Tilak Raj, Under Secretary, (Gen), Room No 205, D wing, Shastri Bhawan, New Delhi 110001**
9. The Quotation must be deposited/dropped in Tender Box kept in the RTI cum Facilitation Center, Garage No 12, Ground Floor, Shastri Bhawan, New Delhi 110001 on or before the due date and time otherwise it shall be liable to be rejected. The Tenders received after the due date and time due to any reason whatsoever shall not be considered.
10. The financial bid quoted amount should be given in both in figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer.

11. Department of Fertilizers reserves the right to accept or reject any/all quotations without signing any reason whatsoever.
12. Each page of tender document should be signed by the bidder(s).
13. Incomplete and unsigned bid is liable to be rejected. The bid is to be submitted for the entire lot, as mentioned in Sl. No - 3 in the tender notice General Terms and Conditions.
14. Bidder must enclose copy of address proof (Voter I - Card/Adhaar Card/Driving License etc.) and Pan Card along with the bid.
15. An earnest Money Deposit (EMD) of Rs. 1000/- (One Thousand Only) must accompany the bid, without which the relevant bid shall summarily be rejected.


(Tilak Raj)

Under Secretary to the Govt. of India

Copy to:-

1. Web Manager, N₂C for uploading the quotation on the website and CPP portal of this Department.

Annexure - A

S.No	Items	Qty.
1.	Wooden Articles	05
2.	Officer Wooden Table (Big Size)	01
3.	Water Dispenser	02
4.	Split Air Conditioner	06
5.	Window Air Conditioner	03
6.	Wall Fan	05
7.	Paper Shredder Machine	02
8.	Photocopy Machine (Ricoh)	01
9.	Battery 12V	01
10.	Fridge	02
11.	UPS	02

Performa A

S.No	Particular	Qty	Model	Year of Purchase
1.	Split AC	6	Voltas 2.0 Ton	2012-13
			Hitachi 2.0 Ton	2012-13
			Hitachi 2.0 Ton	2012-13
			Hitachi 2.0 Ton	2012-13
			Hitachi 2.0 Ton	2010-11
			Hitachi 2.0 Ton	2011-12
		5	Hitachi 1.5 Ton	2016-17
			Hitachi 1.5 Ton	2016-17
			Hitachi 1.5 Ton	2010-11
			Hitachi 1.5 Ton	2011-12
			Hitachi 1.5 Ton	2010-11
2.	Window AC	02	Hitachi 1.5 Ton	2010-11
			Hitachi 1.5 Ton	2010-11
3.	Wall Fan	05	Khetan USHA etc.	2011-07
4.	Paper Shedder Machine	02	Unknown	2010-11
5.	Refrigerator	1	Videocon 80L	2012-13
			Whirlpool 180L	2011-12
		2	Godrej 185 L	2001-02
6.	Inverter Battery	01	Luminous 12 Volte	2007-08
			Altis	2011-12
7.	Water Dispenser	02	Unknown	More than 4 years old
8.	UPS (12 Volt)	02	Unknown	More than 4 years old
9.	Photocopy machine	02	Ricoh	2012-13
			Ricoh	2014-15
10.	Wooden Table	01	N/A	2006-07
11.	Wooden Articles	02	N/A	-

PERFORMA - B

1.	Name of the Applicant	
2.	Name and Address of the Firm	
3.	Telephone Number/Mobile number	
4.	Detail of Bank Draft enclosed as EMD	

Note:

A Copy of proof Voter I Card/Adhaar Card/Driving License etc and Pan card along with the bid.

Signature of the Applicant:- _____

Name of the Applicant:- _____

Place:- _____

Date:- _____