

URGENT
TIME BOUND

F.No. 23011/1/2010-MPR (Inventory Recovery)
Government of India
Ministry of Chemicals & Fertilizers
Department of Fertilizers

Room No. 407, B-Wing,
Shastri Bhavan, New Delhi
The 29th August, 2011

To

All manufacturers/importers of P&K fertilizers (including SSP)

**Subject : Closing Stock of finished fertilizers and raw materials as on
31.3.2011.**

Sir,

I am directed to refer to this Department's Office Memorandum of even number dated 11.7.2011, 21.7.2011 and 27.7.2011 on the subject mentioned above.

2. All the fertilizer companies are requested to furnish information in respect of the above as per the Proforma enclosed, within a week time. This information may be certified by the authorized signatory as well as the statutory auditor of the company.

Yours faithfully,


(Varinder Gupta)

Under Secretary to the Government of India
Telefax : 011-23388536

Copy to :

1. Director (FA), Department of Fertilizers, Udyog Bhawan, New Delhi with the request to process the on-account claims of the fertilizer companies for the month of July only after receipt of the data from the fertilizer companies.
2. The Director General, Fertilizer Association of India, 10 Shaheed Jit Singh Marg, New Delhi.


(Varinder Gupta)

Under Secretary to the Government of India

Statement showing Closing Stocks of Raw Materials as on 31.3.2011

Name of Unit:-

Period:- 31-03-2011

Type of Raw Material	At plant	Purchase in Transit			Goods In Transit			Total Qty (MTs) 1+2+3+4+5+6+7	Nutrient	Use for		
		Ports Abroad	Ship in transit	Indian Port	Rail	Road	Ship			DAP	Complex	SSP
	1	2	3	4	5	6	7	8	9	10	11	12
Ammonia									N			
Urea									N			
Phosphoric Acid (Net P2O5)									P			
Rock Phosphate									P			
Murates of Potash									K			
Sulphur									S*			
Sulphuric Acid									S*			
Nitric Acid												
**												

Note:- Explanation to be given if Colum 8 is not equal to sum of column 10,11,12

Note:- The stocks indicated is as per OM NO:23011/1/2010-MPR dated 11.07.2011 of Department of Fertilizers

* Consumed in manufacture of Complex fertilizers and SSP containg 'S'as micronutrients

** Any other raw material containing N,K,P,S used in manufacture of Complexes/DAP/SSP

Signature of the Statutory Auditor with,
Name, Date, Membership No. and Stamp

Signature of the Claimant with
Name, Date, Designation Stamp

Statement Showing Closing Stocks of Finished Goods as on 31.3.2011

Name of Unit :-

Period :- 31-032011

Grades of fertilizers*	At plant	Purchase in Transit		Goods In Transit			Total Qty (MTs) 1+2+3+4+5+6+7
		Ports Abroad	Ship in transit	Indian Port	Rail	Road	
	1	2	3	4	5	6	7
DAP : 18-46-0-0							8
DAP Lite:16-44-0-0							
MOP : 0-0-60-0							
MAP : 11-52-0-0							
NPS: 16-20-0-13							
NPS: 20-20-0-13							
NP: 20-20-0-0							
NP: 23-23-0-0							
NP: 24-24-0-0							
NR: 28-28-0-0							
NPK:10-26-26-0							
NPK: 12-32-16-0							
NPK: 14-28-14-0							
NPK: 14-35-14-0							
NPK: 15-15-15-0							
NPKS: 15-15-15-09							
NPK: 16-16-16-0							
NPK: 17-17-17-0							
NPK: 19-19-19-0							
AS : 20.6-0-0-23							

The above record is for both indigenous and imported fertilizers.

The stocks indicated is as per OM NO:23011/1/2010-MPR dated 11.07.2011 of Department of Fertilizers

Signature of the Statutory Authority with,
Name, Date, Membership No. and Stamp

Signature of the Claimant with,
Name, Date, Designation Stamp