

F. No. A-12011/01/2019-Estt.(Pt.File)  
Government of India  
Ministry of Chemicals & Fertilizers  
Department of Fertilizers

Shastri Bhawan, New Delhi

Dated the 18<sup>th</sup> June, 2025

CIRCULAR

The undersigned is directed to refer to the vacancy circular of even no. dated 12.03.2025 (copy enclosed ) regarding engagement of one Young Professional in NCF Division of Department of Fertilizers, and to intimate that the same is hereby withdrawn/cancelled.

2. This issues with the approval of the competent authority.

Encl.: As above.

Digitally signed by  
MANISH KUMAR CHOURASIYA  
Date: 18-06-2025 15:25:35

(Manish Kumar Chourasiya)  
Under Secretary to the Govt. of India  
Tel. No.: 011-23387492

Copy to:-

- i. IT Section for uploading the circular on the website of the Department of Fertilizers.
- ii. PPS to AS (Admn.)
- iii. PPS to JS (NCF)
- iv. Steno to DS (NCF)

A-12011/01/2019-Estt. (Pt.File)  
Govt. of India  
Ministry of Chemicals & Fertilizers  
Department of Fertilizers  
Establishment Section

Shastri Bhavan, New Delhi  
Dated the 12<sup>th</sup> March, 2025

**VACANCY CIRCULAR**

**Subject: Appointment of one (01) Young Professional on contract basis in the Department of Fertilizers- reg.**

Applications are invited from the eligible Indian citizens for filling of one post of Young Professional in the Department of Fertilizers, Shastri Bhawan, New Delhi on contract basis. The details regarding the period of engagement, educational qualifications, experience, age, nature of duties, etc. are as under :-

S.No	<u>Young Professional</u>	
1	Qualification	Master's degree in relevant subject (Agriculture) or equivalent Degree
2	Experience	Minimum 3-8 years work experience in relevant field. Preference will be given to those candidates having experience with Government Set-up or PSUs.
3	Age	Not more than 40 years.
4	Duties and Functions	<ul style="list-style-type: none"> <li>i. Monitoring and Compilation of data regarding the Installed Capacity, Production, Sales &amp; Stocks of various CBG units in the country on daily basis.</li> <li>ii. Monitoring, collection and analysis of the data from IFMS and FMCs</li> <li>iii. Monitoring and analyzing the B1 &amp; B2 subsidy claims of the various CBG units and prepare reports regarding the Issues raised by CBG units/FMCs.</li> <li>iv. Monitoring and analyzing the data regarding the Subsidy payments released to the various CBG units/FMCs.</li> <li>v. Assisting in designing new module in the iFMS system for data capturing / scheme amendments of MDA.</li> <li>vi. Any other work assigned by the higher authority time to time.</li> </ul>
5	Remuneration	Rs. 60,000/month (Rupees Sixty Thousand per month)
6	Tenure	One Year
7	Number of Vacancies	01

2. The engagement of Young Professionals will be governed as per the guidelines for engagement of Young Professionals in Department of Fertilizers issued vide No.A-12011/01/2019-Estt. dated 30.07.2019 (copy enclosed).

3. The above position will be on a purely temporary basis and for the period of one year. The Competent Authority also reserves the right to terminate the appointment at any time without assigning any reason/notice.

4. Applications from eligible candidates for the aforesaid positions are invited in the enclosed Application Form. The application should reach the following address within 30 days from the date of issue of this vacancy circular:

**The Under Secretary (Establishment),  
Room No. 205 D, 2<sup>nd</sup> Floor, Shastri Bhawan,  
New Delhi – 110001.**

5. Duly filled application form along with relevant documents may also be sent via e-mail on e-mail ID : usestt.dof@gov.in, followed by a hard copy.

6. Application received incomplete or after due date will not be considered. Only shortlisted candidates will be intimated and called for personal interaction / interview.

7. Department of Fertilizers reserves the right to reject any application without assigning any reason.

Encl.:- As above.

Signed by

Manish Kumar Chourasiya

Date: 13-03-2025 10:28:00

(Manish Kumar Chourasiya)

Under Secretary to the Govt. of India

Tel No.: 011-23387492

Copy to:-

- i. IT Section for uploading the Circular on the website of the Department of Fertilizers.
- ii. DS (NCF)
- iii. PPS to AS (Admn.)
- iv. PPS to JS (NCF)